

Melbourne-Tillman Water Control District



Board Agenda

Melbourne-Tillman Water Control District

MEETING OF THE BOARD OF DIRECTORS

TUESDAY, AUGUST 26, 2025

9:00 AM



Call to Order

Phil Weinberg, President

Pledge of Allegiance

Phil Weinberg, President

Roll Call

Lisa Blackett

Board Members:

Joseph Hale (Palm Bay September 30, 2025)

Brant Hoffman (Brevard County September 30, 2025)

Scott Morgan, (West Melbourne September 30, 2027)

Don Jordan, (Palm Bay September 30, 2026)

Drew Powshok (Brevard County September 30, 2025)

Philip Weinberg (Palm Bay, September 30, 2027)

Jay Woltering (Brevard County September 30, 2025)

Staff & Support:

Rick Nipper, District Manager

Lisa Blackett, Assistant Manager/Administration, Secretary/Treasurer

Jim Beadle, District Attorney

Recognition of Guests and Staff

Bo Rainbolt, Assistant Manager/ Operations

Mike McCabe, District Engineer

Jeff Hawes and Matt Blair, Corcoran Group

Announcements

- The Brevard County Commission approved the District's 2025/2026 user fees on August 14, 2025 during the Public Hearing held at the City of West Melbourne Council Chambers, Veterans

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Memorial Complex, 2285 Minton Road, West Melbourne, FL. The 2025/2026 user fee rates remain unchanged at:

Residential:	\$25.00 per acre or portion thereof
Agricultural:	\$ 8.50 per acre or portion thereof
Commercial:	\$52.50 per acre or portion thereof

- The District's 2025/2026 Budget will be presented at Brevard County's first budget hearing on September 10, 2025, with the final budget hearing scheduled on September 23, 2025.
- District annual Inventory is scheduled for October, staff requests member of Board to perform the inventory.
- The terms of Joe Hale (City of Palm Bay), Brant Hoffman, Drew Powshok and Jay Woltering (Brevard County Commission) expire on September 30, 2025.

Public Comments

Presentations

- Southern Brevard Trails Master Plan (Attachment 1)
- Cochran Group Legislative Update

Regular Business

- Approval of the June 24, 2025 MTWCD Board of Director's Meeting minutes (Attachment 2)
- Approval of the Operating Statement through July 31, 2025 (Attachment 3)

Old Business

- None

New Business

- The annual Resolutions for the District's 2025/2026 Budget and User Fees are presented for approval:
 - Resolution 2025-01, a Resolution to authorize the levy of User Fees (Attachment 4)
 - Resolution 2025-01, a Resolution to appropriate funds required for the FY 2025/2026 (Attachment 5)

Budget

- Request for revision to FY 2024/2025 Budget
 - Request for approval to transfer \$7000 from #5640300 Computer Software to #5540000, Books, Publications, Subscriptions and Memberships. to reclassify software-based subscription expenditures from a capital account to an operating expense account, in accordance with current accounting standards and audit guidelines.

Melbourne-Tillman Water Control District

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9:00 AM

- Request for approval to transfer \$10,000 from #545000 (Insurance) and \$10,000 from #5520010 (Fuel, Gas & Oil) to #5520100 (Aquatics) for the purchase of aquatic herbicide, as the Aquatics group is projected to face a shortfall in materials due to reduced budgeted allowances and a strategic initiative to limit aquatic chemical use, with this increase offset by favorable variances from lower fuel costs and reduced District insurance premiums.
- Request for revision to FY 2025/2026 Budget
 - Request for approval to transfer \$2000 from #5640300 (Computer Software) to #5540000, (Books, Publications, Subscriptions and Memberships) to reclassify software-based subscription expenditures from a capital account to an operating expense account, in accordance with current accounting standards and audit guidelines.

Staff Reports

- District Manager's Report, Rick Nipper
- Engineer's Report, Mike McCabe
- Assistant Manager/Operations Report, Bo Rainbolt
- Attorney's Report, Jim Beadle
- Secretary/Treasurer's Report, Lisa Blackett

Closing

- Meeting Schedule – The next Board Meeting is scheduled for Tuesday October 28, 2025 at 9:00 am in the City of West Melbourne Council Chambers.
- Board Member Reports
 - Joe Hale*
 - Brant Hoffman*
 - Keith Jerdon*
 - Don Jordan*
 - Drew Powshok*
 - Jay Woltering*
 - Phil Weinberg*

- Adjourn

Pursuant to Section 286-0105, FSS, if an individual decides to appeal any decision made by the Melbourne-Tillman Water Control District Board of Directors with respect to any matter considered at this meeting, a verbatim transcript of the proceedings may be required and the individual will need to ensure that a verbatim transcript of the proceedings is made,

In accordance with the Americans with Disabilities Act and Section 286.26, FSS, persons needing special accommodations for this meeting shall within reasonable time, prior to this meeting, contact the Office of the Secretary to the Board of Directors, (321)-723-7233.

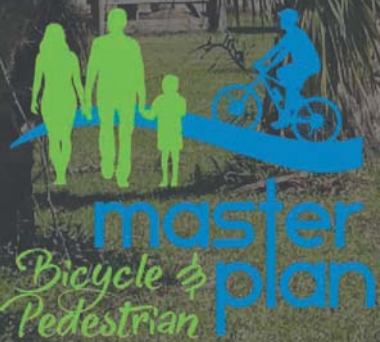
Attachment

1

Southern Brevard Trails Master Plan

Melbourne-Tillman Water Control District
(MTWCD)

Final Presentation



August 26, 2025

PRESENTATION OUTLINE

- 1 | Project Vision, Goals, & Study Area**
- 2 | Summary of Existing Conditions Analysis**
- 3 | Stakeholder & Public Outreach**
- 4 | Trail Hierarchy & Typology System**
- 5 | Recommended Trails Network**
- 6 | Prioritization Process & Prioritized Trail Corridors**
- 7 | Implementation Framework & Next Steps**

PROJECT VISION, GOALS, & STUDY AREA

A person is walking two dogs on a dirt path that runs alongside a body of water. The scene is captured in a blue-tinted, monochromatic style. The path leads towards the horizon, and the water reflects the sky. The overall mood is serene and natural.

PROJECT VISION & GOALS



Active
Transportation

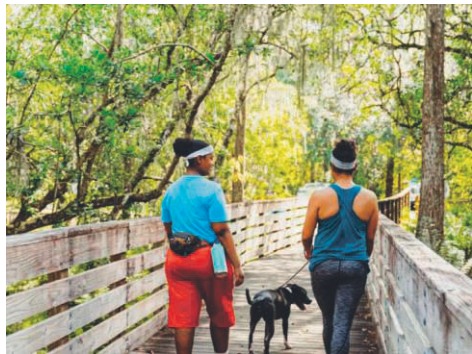


Source: Kittelson & Associates Inc.

Provide safe, non-motorized alternatives for local trips



Recreation &
Public Health



Source: Florida State Parks

Expand access to open spaces by acting as linear parks



Local
Economic
Development
& Tourism



Source: Kittelson & Associates Inc.

Support eco-tourism and local spending



Environmental
Stewardship



Source: Panama City News Herald

Promote low impact transportation, protecting wildlife and natural resources and increasing public awareness of natural ecosystems



Community
Identity &
Quality of Life



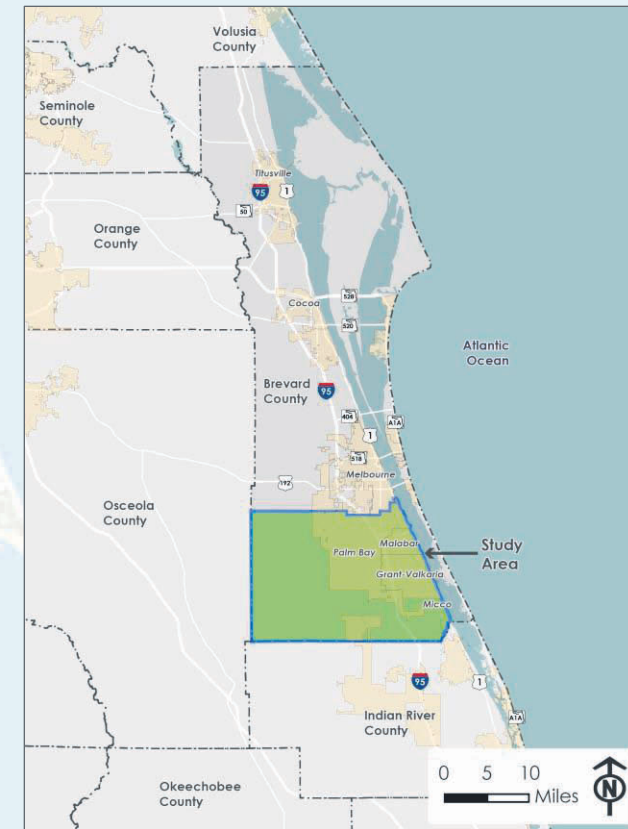
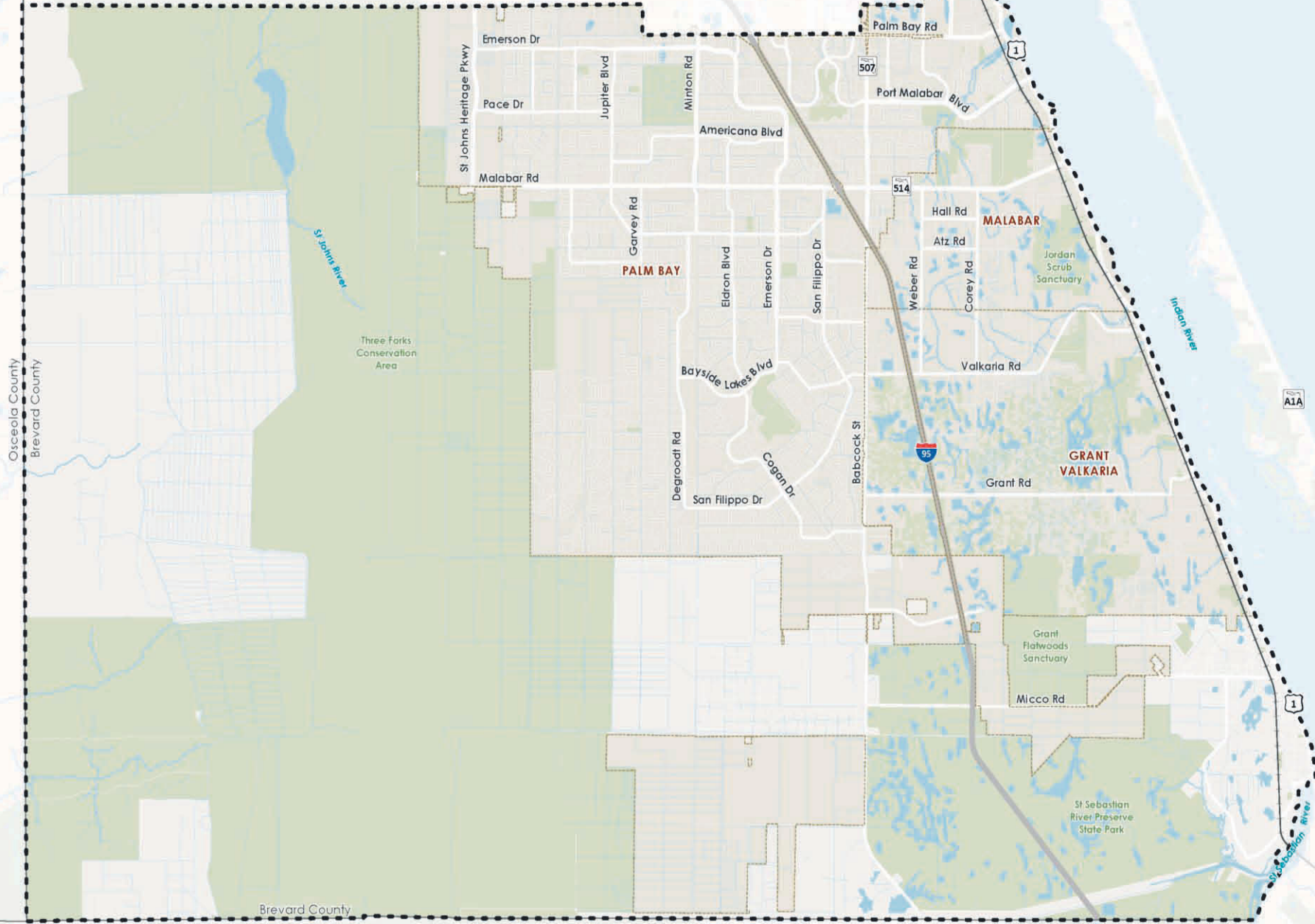
Source: SCTPO

Foster community pride and placemaking

STUDY AREA

-  Study Area
-  County Boundary
-  Rail
-  Park/ Open Space
-  Incorporated City/Town

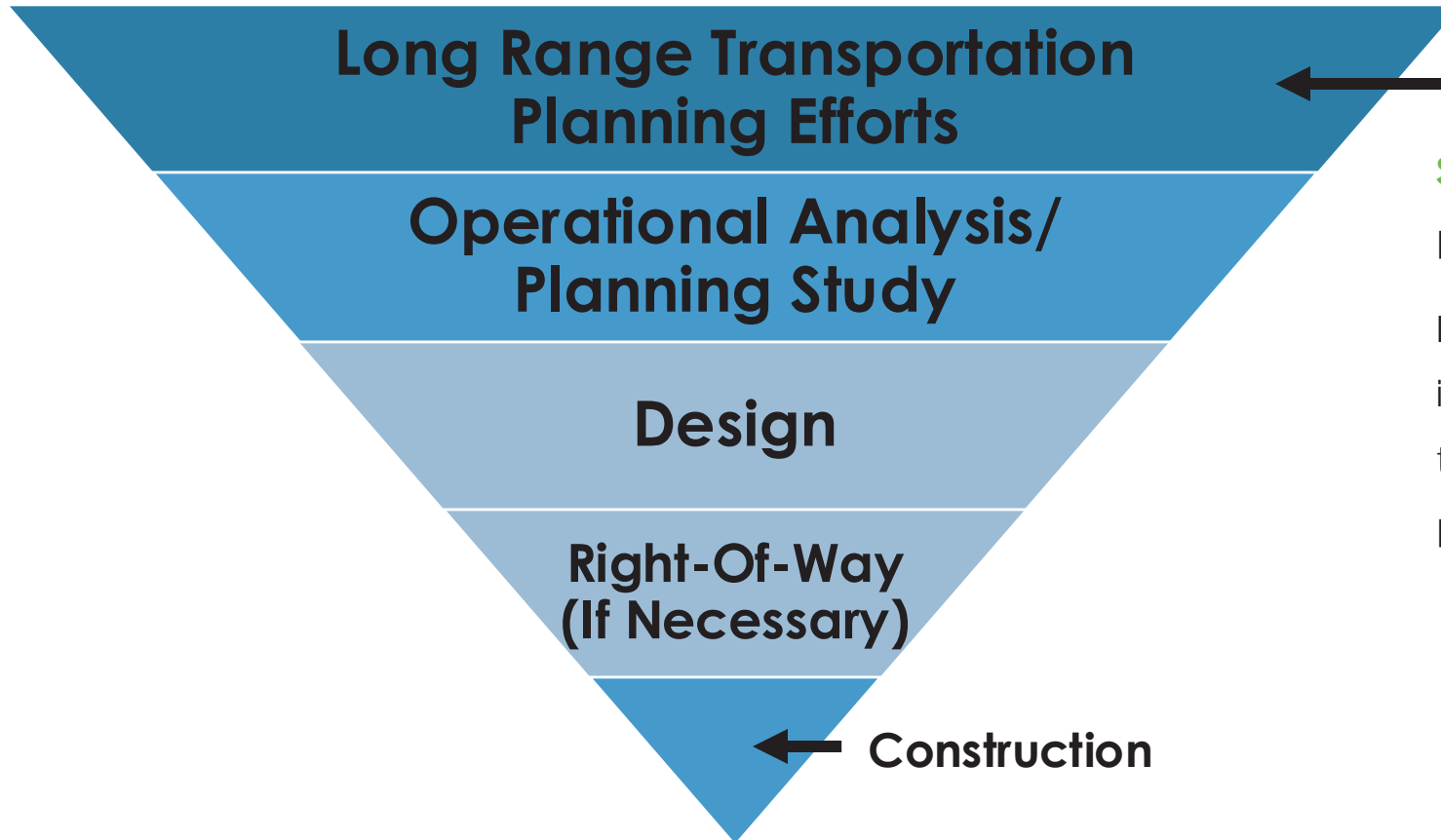
Data Sources: FDOT, Brevard County



Study Area in the Context of Brevard County



PROJECT PROCESS OVERVIEW



★ WE ARE HERE

Sub-Area Study is one of the first steps in the overall planning process.

It helps identify potential corridors/areas for improvement and can provide specific locations that may be considered for more detailed planning phases, like a Feasibility Study.

Tentative Timeline*

Feasibility Study (Years 1 to 2)

PD&E Study (Years 3 to 4)

Design (Years 5 to 6)

Right-Of-Way (Years 6 to 8)

Construction (Years 9 to 12)

**Does not account for the time it takes to secure funding*

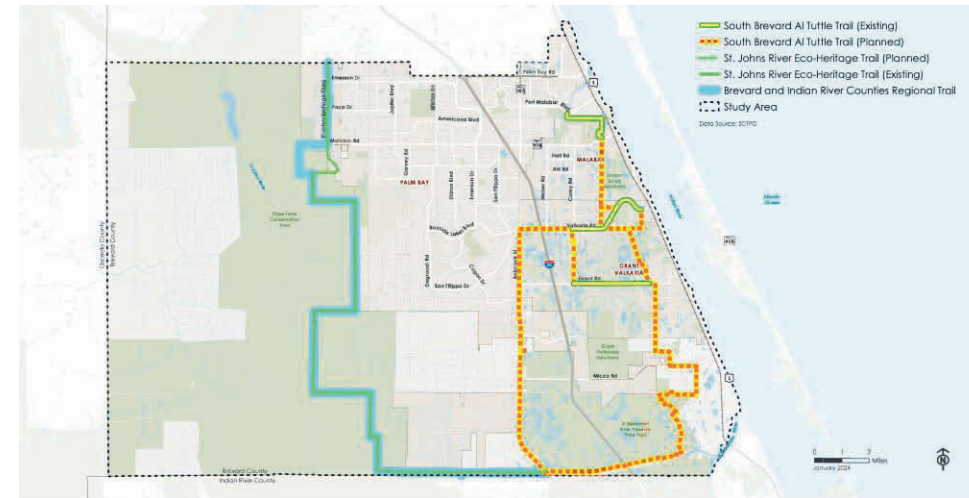


SUMMARY OF EXISTING CONDITIONS ANALYSIS

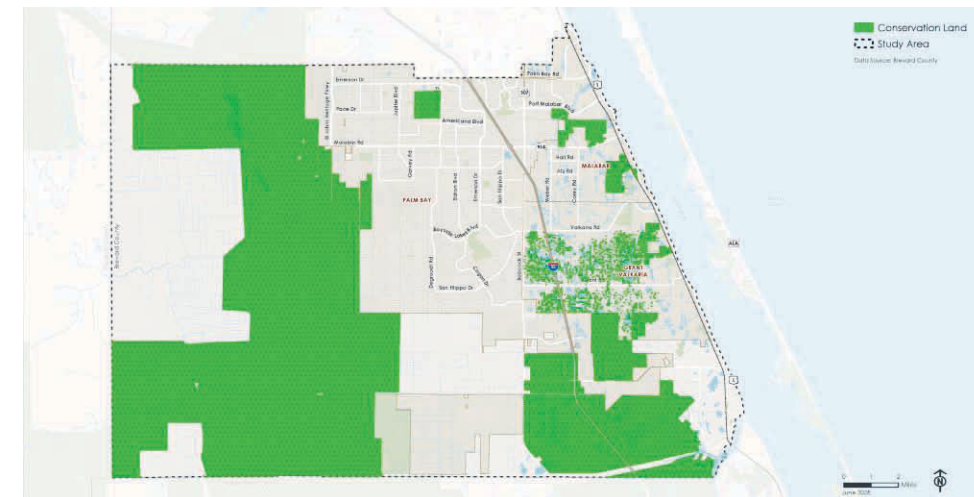
OVERVIEW OF EXISTING CONDITIONS ANALYSIS

- Reviewed relevant previous plans, studies, and policies
- Mapped and analyzed datasets related to the following topics:
 - Land Use & Destinations
 - Demographic Data
 - Multimodal Transportation & Infrastructure Data
- Developed Active Transportation Propensity Index (ATPI) utilizing existing conditions data
- ATPI is a composite score developed by GIS analysis and is used to identify areas where people are most likely to engage in walking and biking

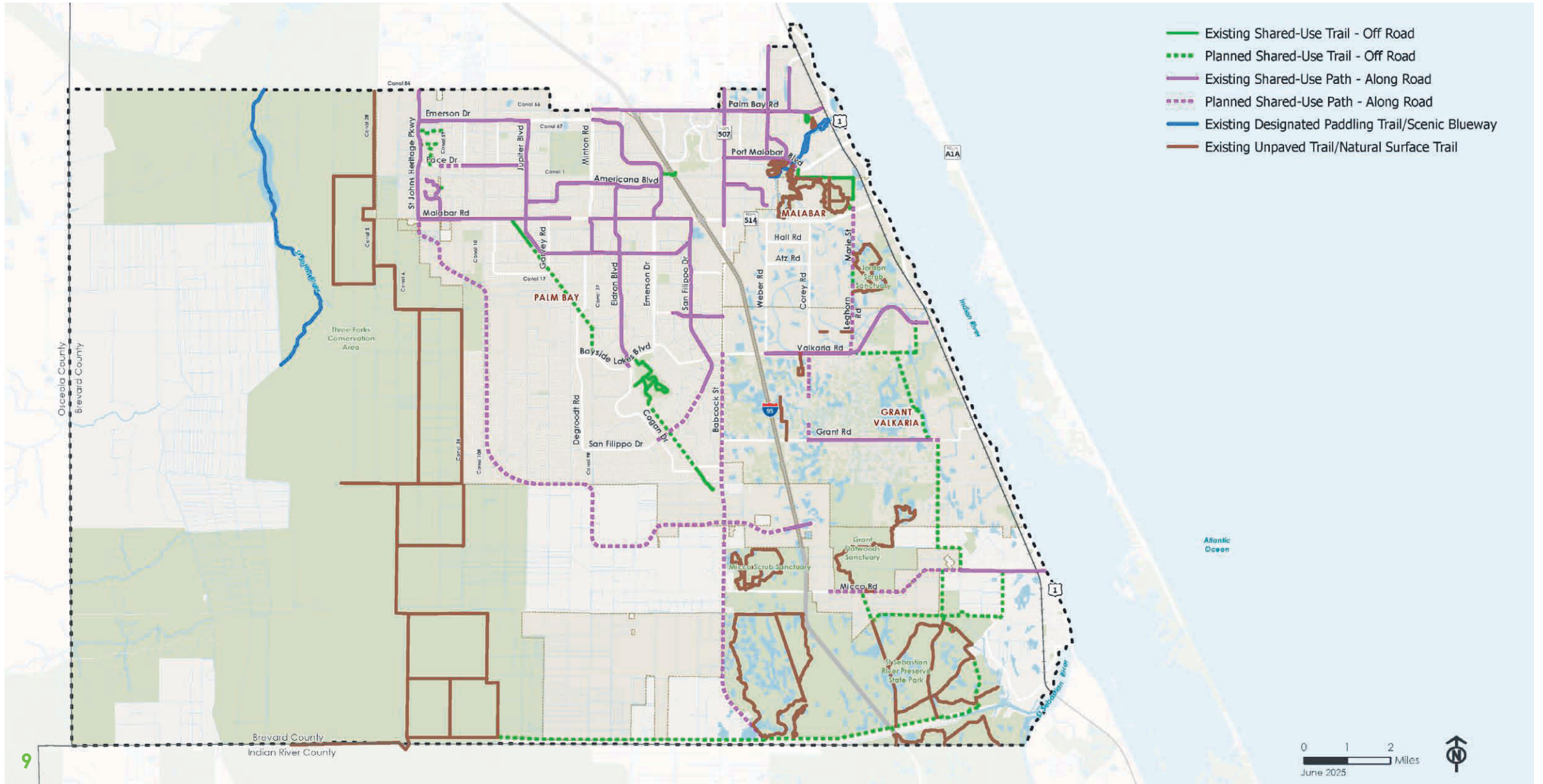
SCTPO Showcase Trails Network



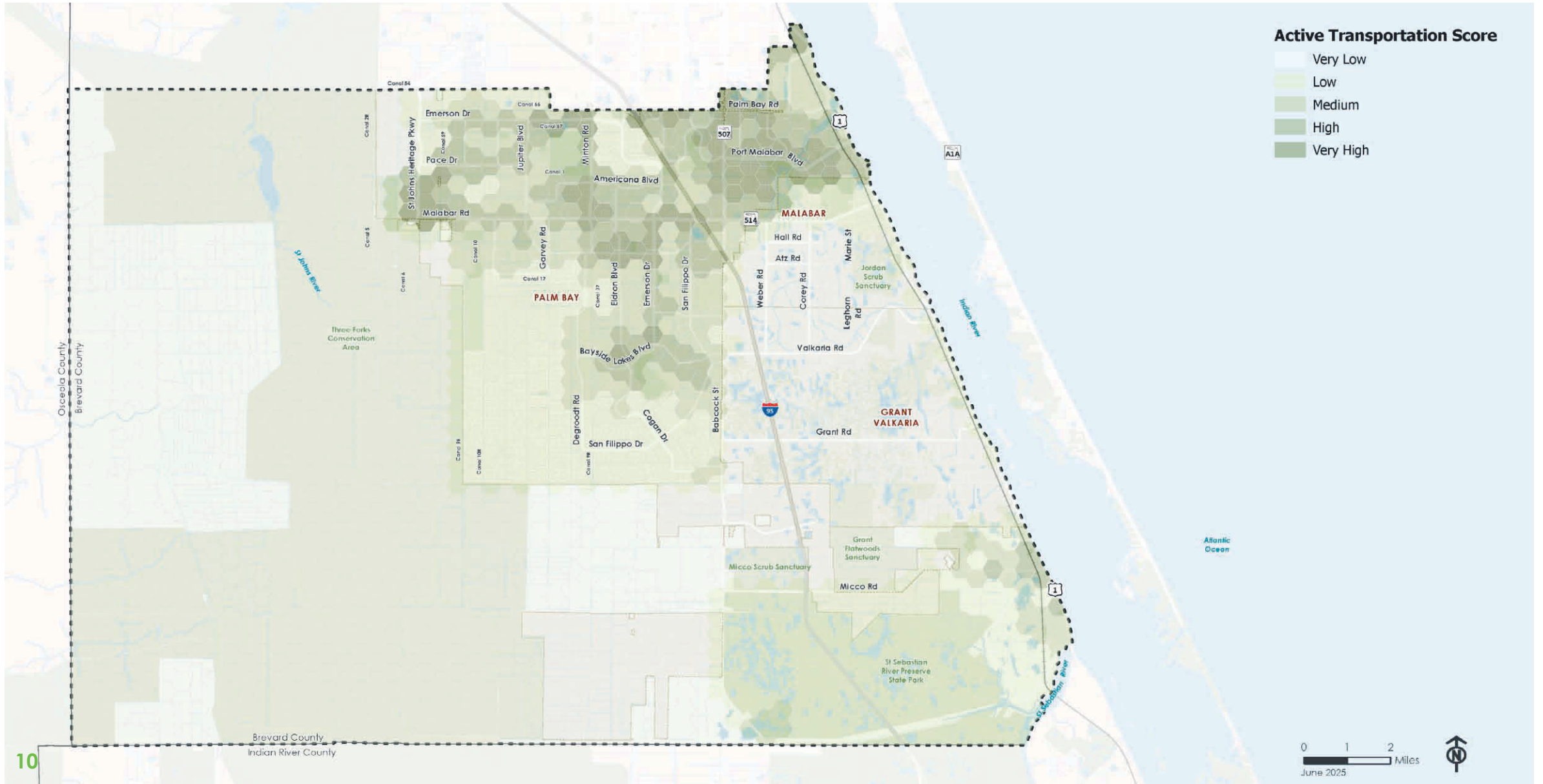
Existing Conservation Areas in Study Area



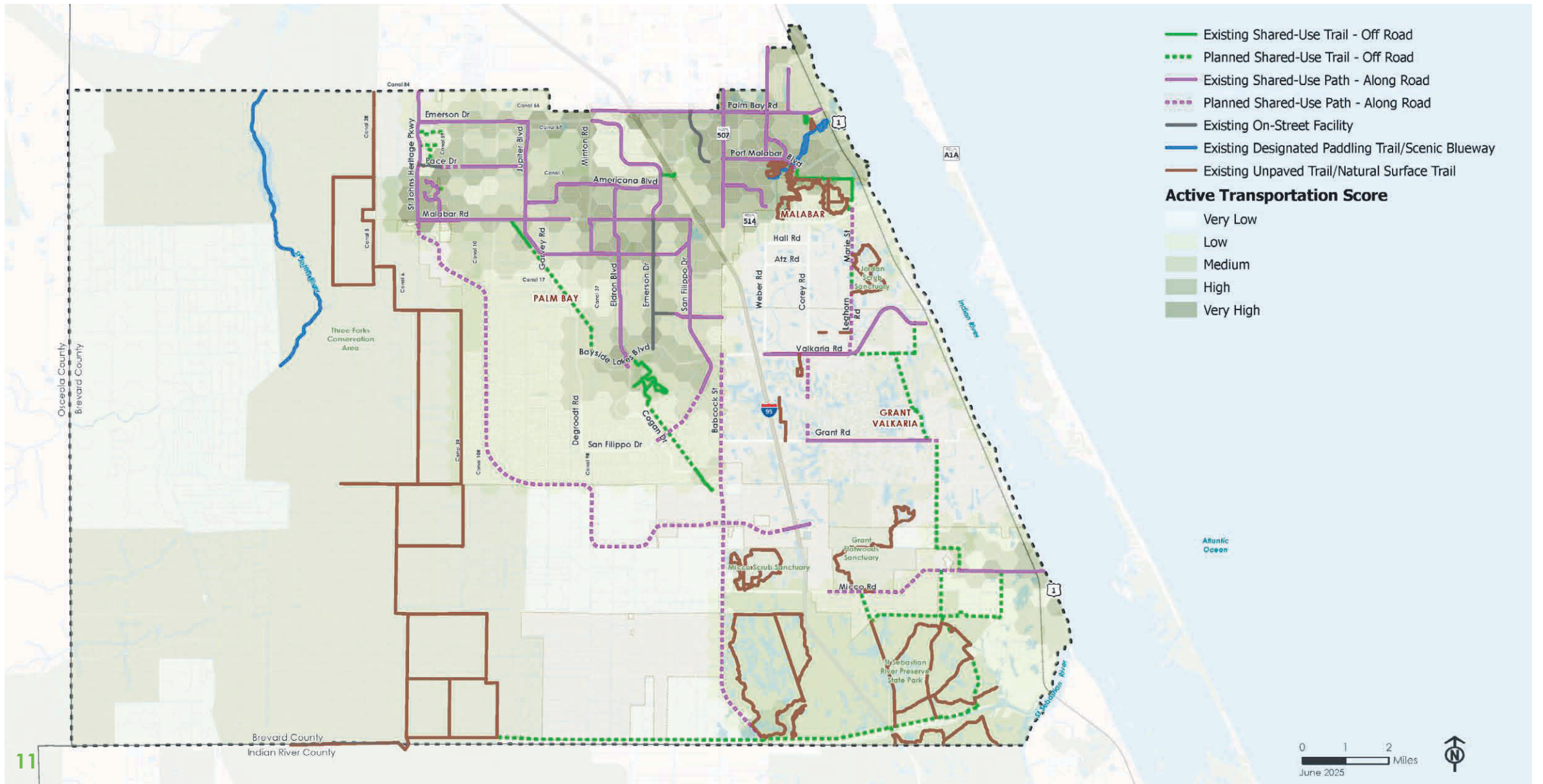
EXISTING AND PLANNED TRAILS



ACTIVE TRANSPORTATION PROPENSITY INDEX (APTI)



EXISTING/PLANNED TRAILS & ATPI OVERLAY





STAKEHOLDER & PUBLIC OUTREACH

OVERVIEW OF STAKEHOLDER & PUBLIC OUTREACH



3 Project Working Group Meetings



6 Agency Stakeholder Meetings



Online Comment Map Tool



In-Person Public Open House



Virtual Lunch-and-Learn



Final Board and Council Presentations

#1: February 22, 2024

- Project Background
- Scope & Schedule
- Existing Conditions Analysis

#2: July 17, 2024

- Trail Hierarchy
- Trail Typology
- Draft Trails Network

#3: April 2, 2025

- Revised Trails Network
- Prioritization Process
- Prioritized Trail Corridors

- **Town of Malabar**
- **City of Palm Bay & MTWCD**
- **EEL Program**
- **FPL**
- **Indian River County MPO**
- **SJRWMD**

- Tool to provide feedback on existing conditions and recommendations
- Received **14 comments** on the recommended trails network

- February 26, 2025, at Grant-Valkaria Town Hall
- **Format:**
 - Open Room Layout
 - Interactive Voting Stations
 - Interactive Mapping Station
- **70 Attendees**
- **11 Comments** on recommended trails network

- March 4, 2025, Virtual via GoTo Meeting
- **Format:**
 - Online Presentation
 - Interactive Questions
- **24 Attendees**

- **Town of Malabar**
- **Town of Grant-Valkaria**
- **City of Palm Bay**
- **MTWCD Board**
- **Indian River County MPO Board**
- **SCTPO BPTAC**
- **SCTPO TAC/CAC**
- **SCTPO Board**

PUBLIC OUTREACH TAKEAWAYS

- Prefer off-road trails and unpaved trails
- Connection between existing trails and to conservation areas
- Trails used mainly for recreation and exercise
- Expand access to blueways/paddling trails
- Add trails in conservation areas with minimal environmental impact
- Improve crossings at major roads for safety and comfort



Example of Off-Road Trail
Source: Kittelson & Associates Inc.



Example of Unpaved Trail
Source: Kittelson & Associates Inc.



Example of Blueways/Paddling Trails
Source: Turkey Creek Sanctuary Society



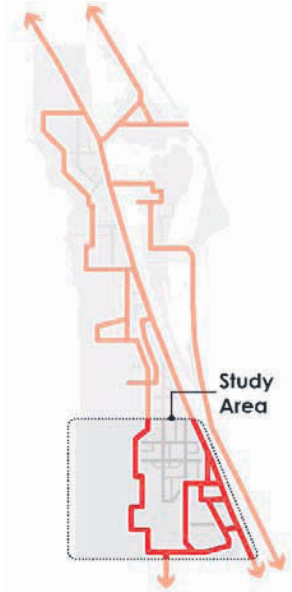
Example of Raised Crossing with RRFB
Source: SCTPO



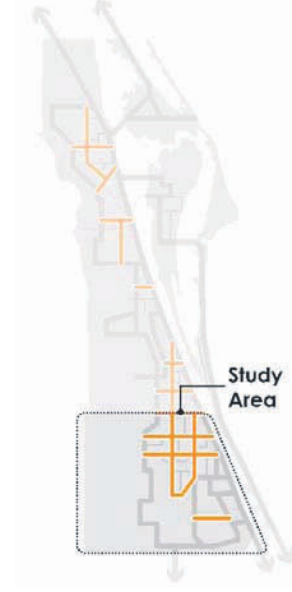
TRAIL HIERARCHY & TYPOLOGY SYSTEM

TRAIL HIERARCHY

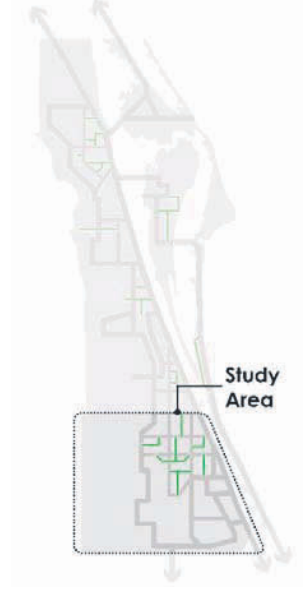
Primary Trail:
Countywide or statewide regional trails



Secondary Trail:
Citywide trails or connector trails between Primary Trails



Tertiary Trail: Local neighborhood-level or park/conservation area trails



Source: travelfreeflorida.com



Source: Kittelson & Associates Inc.

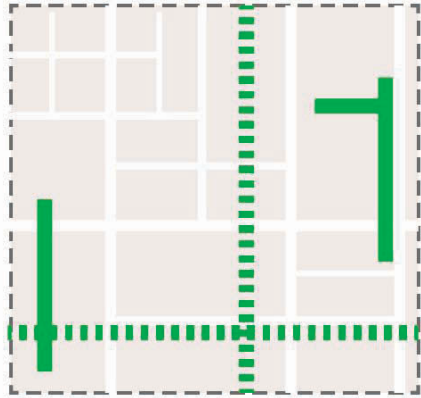


Source: Kittelson & Associates Inc.

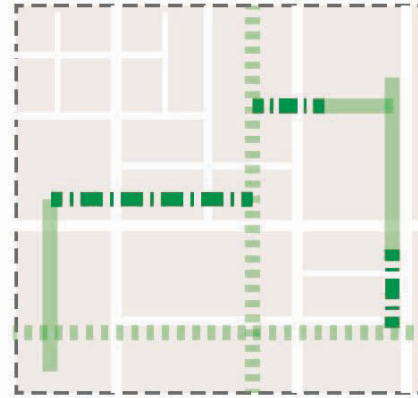


RECOMMENDED TRAILS NETWORK

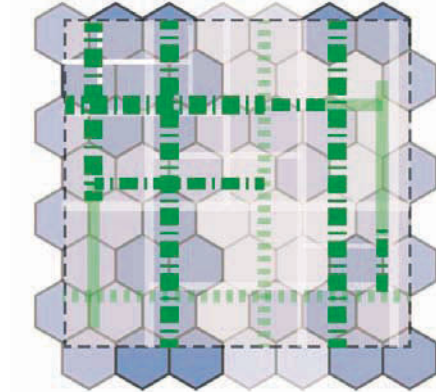
RECOMMENDED TRAILS NETWORK METHODOLOGY



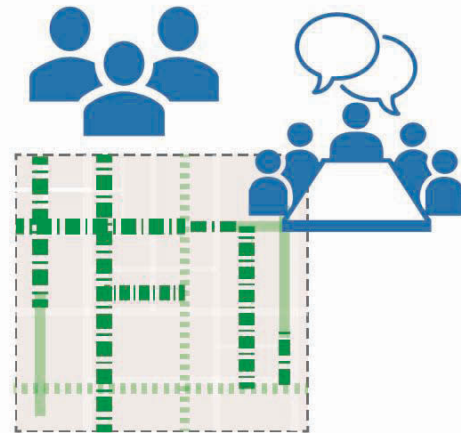
1. Map Existing & Planned Trails



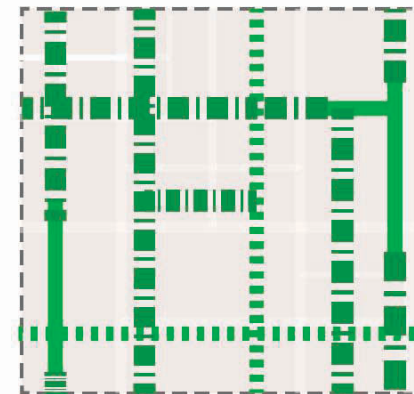
2. Connect Gaps Between Existing & Planned Trails



3. Refer to ATPI to Connect Areas with High Scores and No Trails

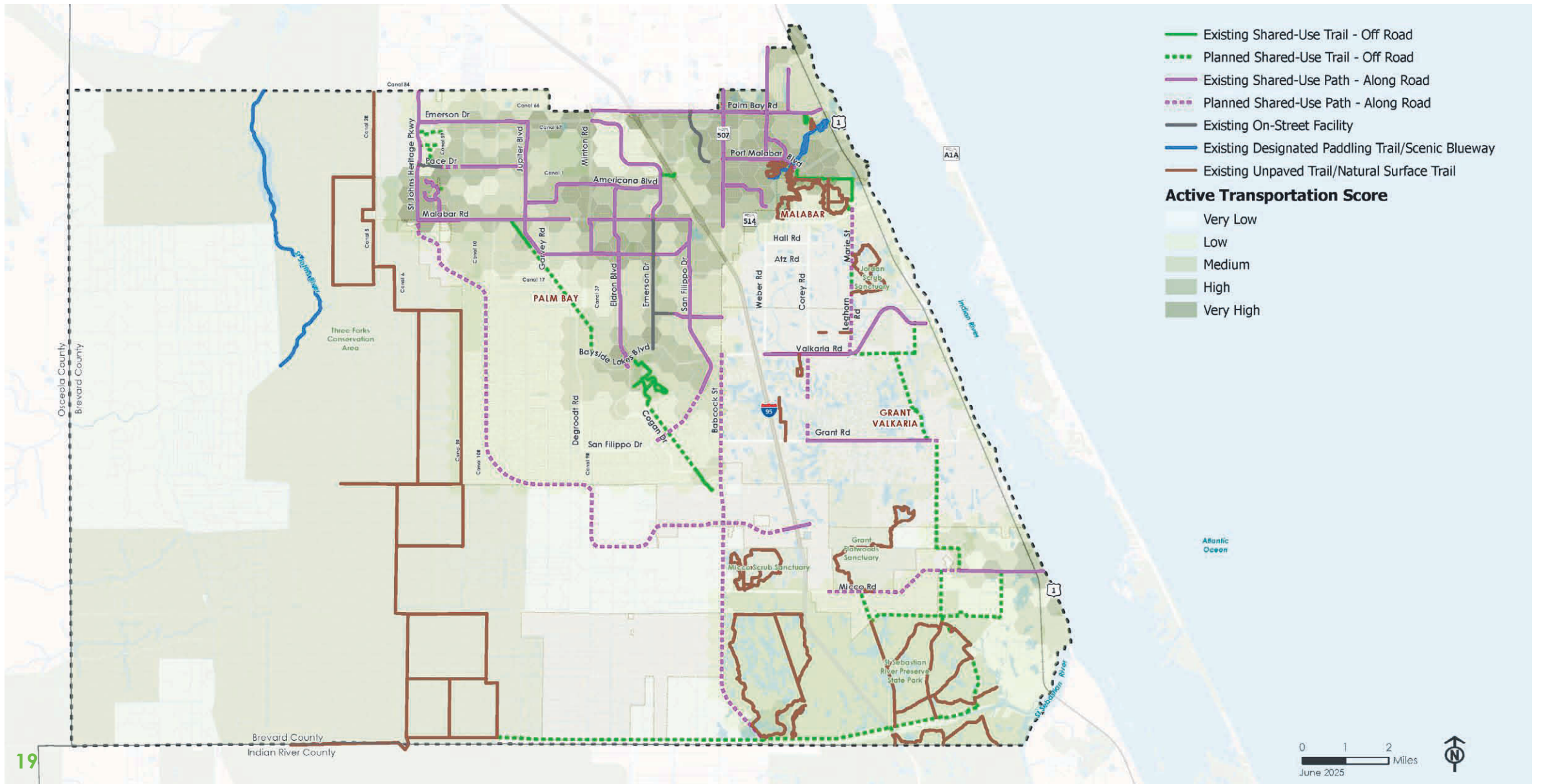


4. Refine Recommendations Based on Agency Stakeholder Coordination

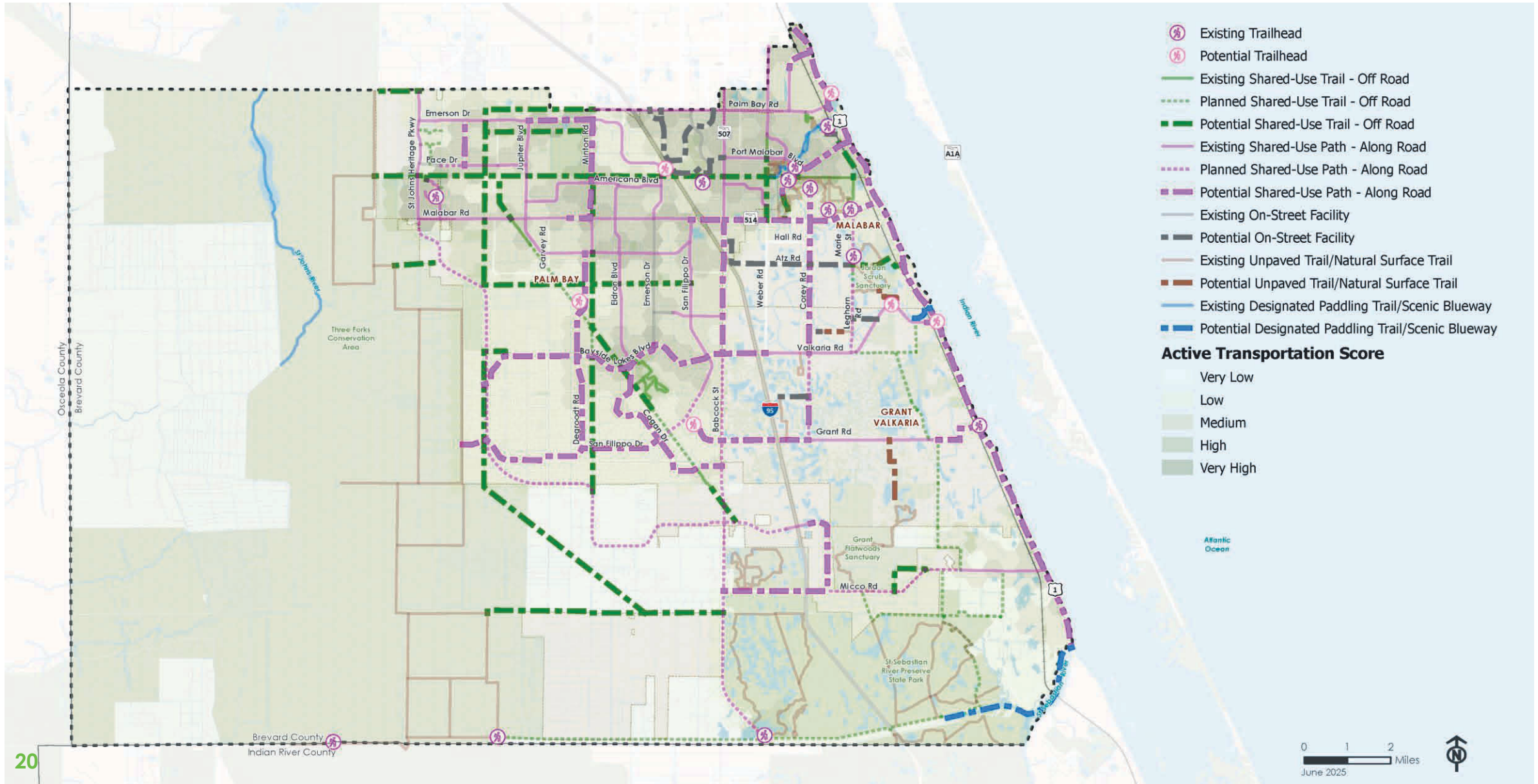


5. Finalize Recommendations Based on PWG, Public, and SCTPO Input

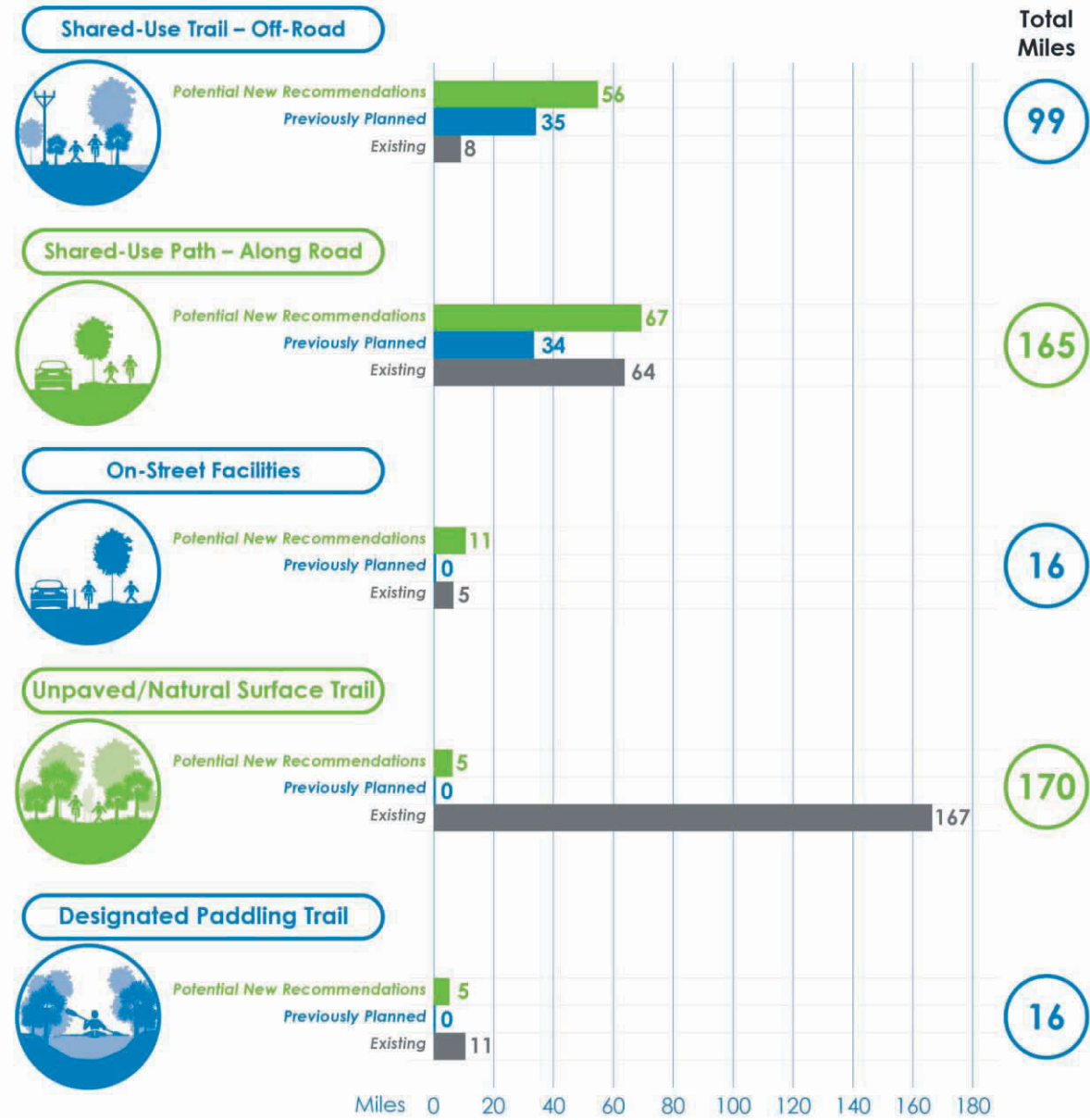
EXISTING/PLANNED TRAILS & ATPI OVERLAY



RECOMMENDED TRAILS NETWORK



OVERVIEW OF THE RECOMMENDED TRAILS NETWORK



255
Total
Existing Miles

69
Total Previously
Planned Miles

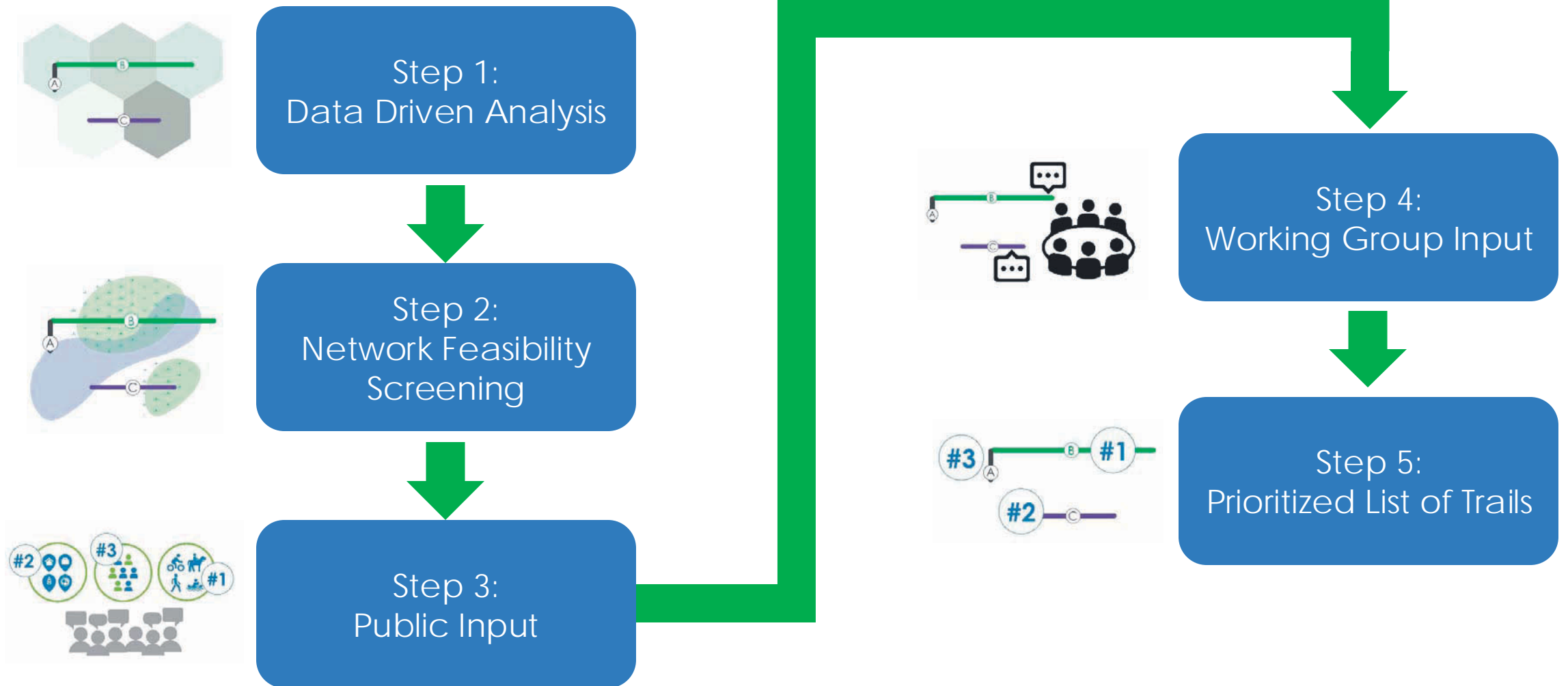
142
Total Potential New
Recommended Miles

466
Total
Miles

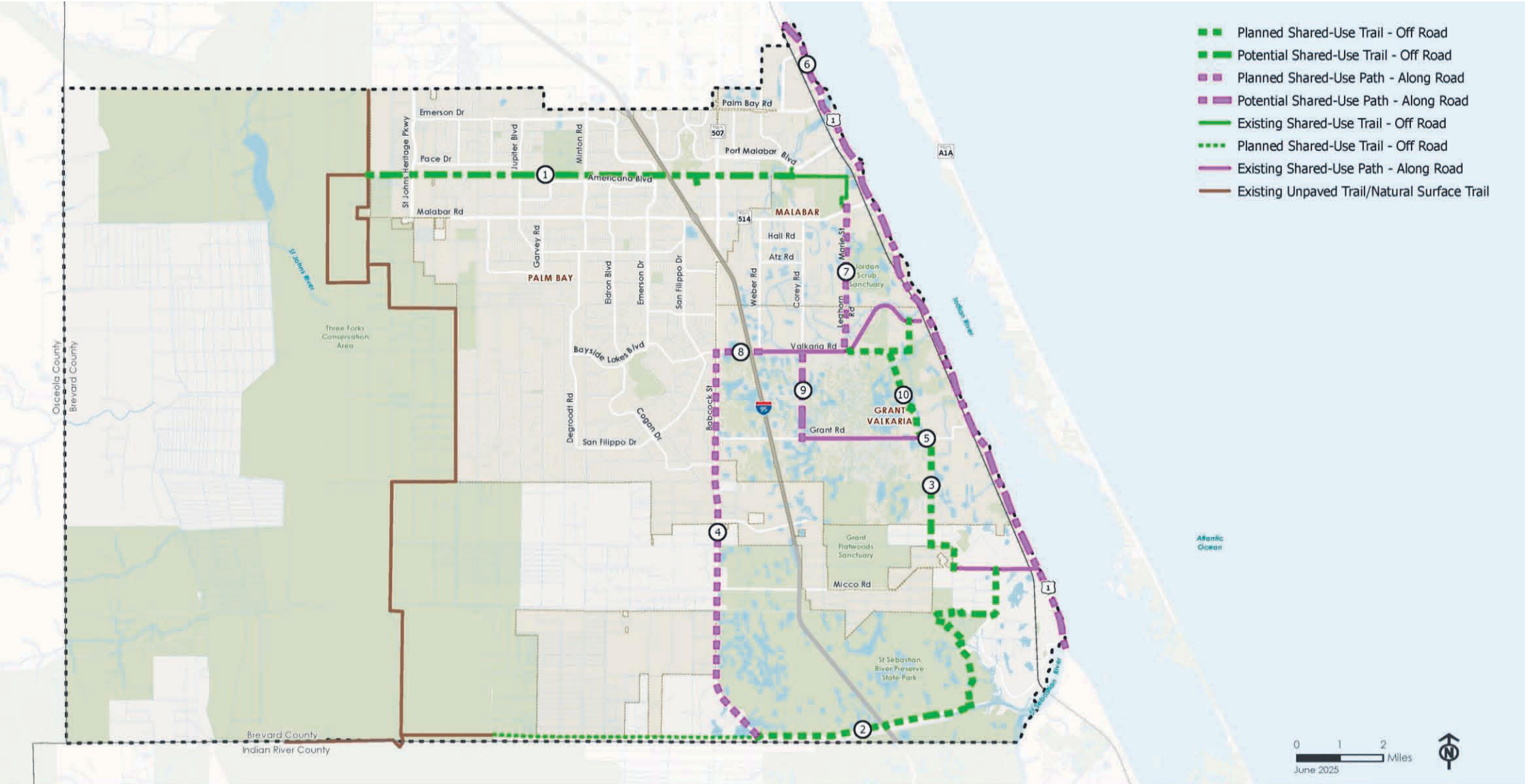


PRIORITIZATION PROCESS & PRIORITIZED TRAIL CORRIDORS

TRAIL PRIORITIZATION PROCESS



TOP 10 PRIORITIZED TRAIL CORRIDORS

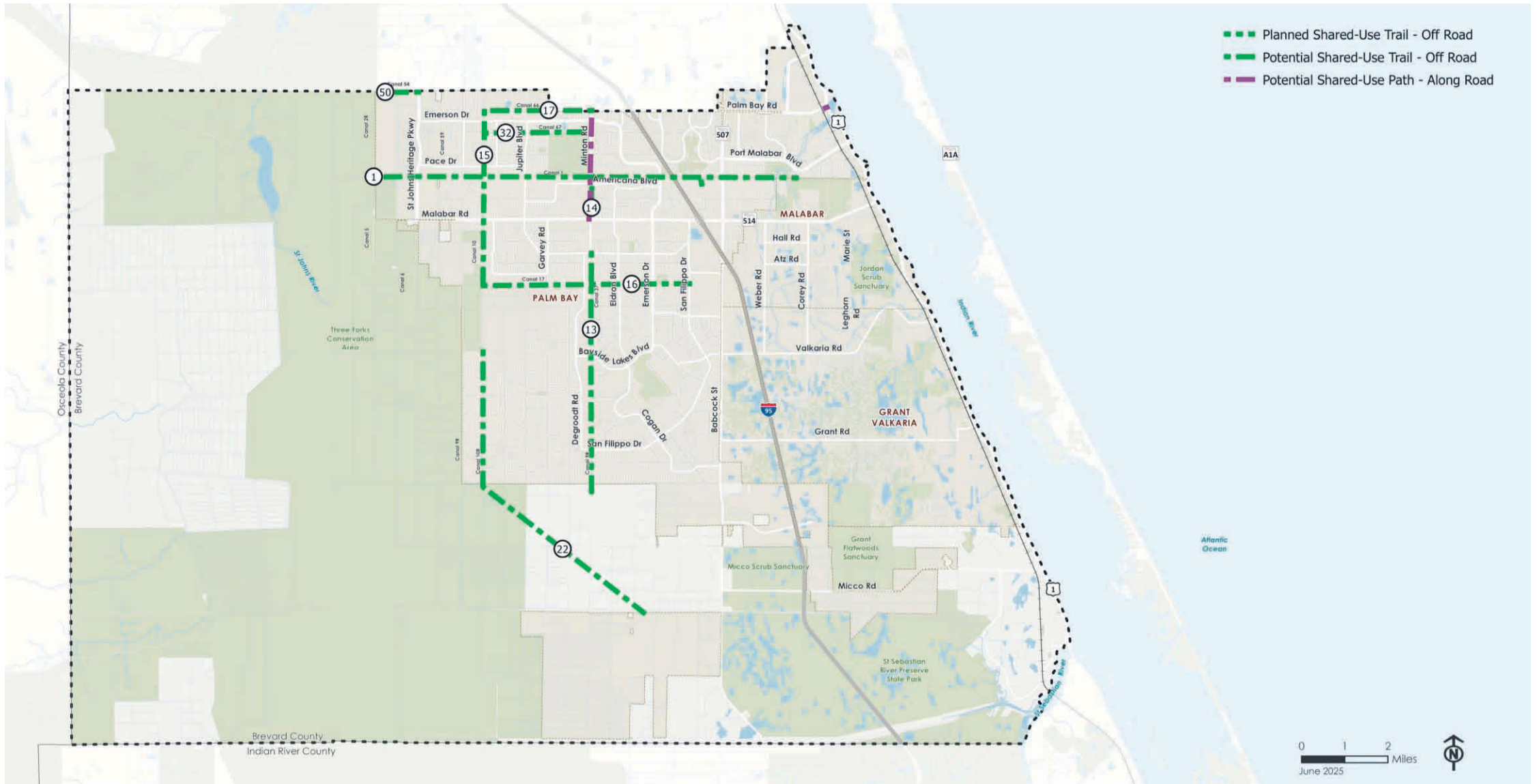


TOP 10 PRIORITIZED TRAIL CORRIDORS

Overall Rank	Trail Name	Begin	End	Trail Type(s)
1	C-1	St. Johns Heritage Pkwy	East of Briar Creek Blvd	Shared-Use Trail - Off Road, Unpaved Trail/Natural Surface Trail
2	Buffer Preserve Rd/ Fleming Grant Rd/Utility ROW*	Micco Rd	Babcock St	Shared-Use Trail - Off Road
3	Pine Sap Ave*	Grant Rd	Micco Rd	Shared-Use Trail - Off Road
4	Babcock St*	Valkaria Rd	Indian River County Line	Shared-Use Path - Along Road
5	Grant Rd*	Cypress Creek Pkwy	Pine Sap Ave	Shared-Use Path - Along Road
6	US 1	Indian River County Boundary	University Blvd	Shared-Use Path - Along Road
7	Marie St*	North of SR 514/Malabar Rd	Valkaria Rd	Shared-Use Path - Along Road, Shared-Use Trail - Off Road
8	Valkaria Rd*	Babcock St	US 1	Shared-Use Path - Along Road
9	Corey Rd/Mulberry Ln*	Valkaria Rd	Grant Rd	Shared-Use Path - Along Road
10	Hideaway Ln/Utility ROW/ Cypress Creek Pkwy*	Valkaria Rd	Grant Rd	Shared-Use Trail - Off Road

* Note: Part of Southern Brevard Al Tuttle Trail

PRIORITIZED TRAIL CORRIDORS ALONG MTWCD ROW



PRIORITIZED TRAIL CORRIDORS ALONG MTWCD ROW

Overall Rank	Trail Name	Begin	End	Trail Type(s)
1	C-1	St. Johns Heritage Pkwy	East of Briar Creek Blvd	Shared-Use Trail - Off Road
13	C-37	C-1	SR 514/Malabar Rd	Shared-Use Trail - Off Road
14	C-37/Minton Rd	Palm Bay Rd	SR 514/Malabar Rd	Shared-Use Path - Along Road, Shared-Use Trail - Off Road
15	C-10 & C-10R	C-66	C-17	Shared-Use Trail - Off Road
16	C-47/C-17/Utility ROW	C-10	San Filippo Dr	Shared-Use Trail - Off Road
17	Palm Bay Rd/C-66	C-10 & C-10R	US 1	Shared-Use Path - Along Road, Shared-Use Trail - Off Road
22	C-10 & C-10R	Angora St	South of Cavalier St	Shared-Use Trail - Off Road
32	C-67	C-61	Minton Rd	Shared-Use Trail - Off Road
50	C-54	St. Johns Heritage Pkwy	St. Johns Eco Heritage Trail	Shared-Use Trail - Off Road



IMPLEMENTATION FRAMEWORK & NEXT STEPS

IMPLEMENTATION FRAMEWORK

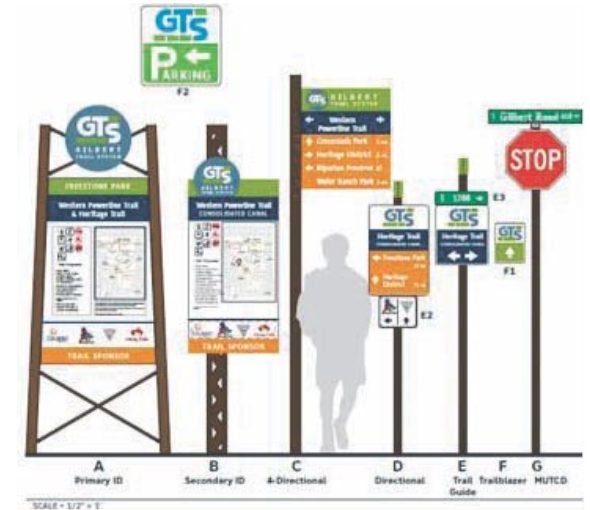
- Inter-agency partnerships are crucial for the successful implementation of trails
- Coordination often involves:
 - Shared use of right-of-ways
 - Jurisdictional coordination
 - Design and maintenance agreements

POTENTIAL AGENCY ROLES & RESPONSIBILITIES

Agency Name	Trail Corridor Ownership	Trail Corridor Easement	Trail Funding	Permitting	Preliminary Planning and Design	Final Engineering Design	Construction	Maintenance
SCTPO			X		X			
FDOT	X	X	X	X	X	X	X	X
FDEP	X	X	X	X	X	X	X	X
City of Palm Bay	X	X	X	X	X	X	X	X
Town of Malabar	X	X	X	X	X	X	X	X
Town of Grant-Valkaria	X	X	X	X	X	X	X	X
Brevard County	X	X	X	X	X	X	X	X
MTWCD	X			X				
SJRWMD	X			X				
FPL	X	X		X				
EEL (For EEL-Owned Properties)	X		X	X	X	X	X	X

NEXT STEPS

- **Coordinate:** Partner with SCTPO, local jurisdictions, other agencies on branding, marketing, and wayfinding.
- **Conduct Feasibility Studies:** Conduct studies along high-priority corridors to review right-of-way, easements, alignments, conceptual design, and cost estimates.
- **Leverage SCTPO Support:** Use SCTPO’s technical assistance and potential funding for feasibility studies.
- **Secure Diverse Funding:** Pursue other local, state, federal, private, and non-profit funding, including grants, capital budgets, impact fees, and public-private partnerships.
- **Expand Partnerships:** Build inter-agency agreements for access, construction, operations, and maintenance.



Wayfinding and Branding Trail Signage System
Source: Town of Gilbert, AZ



Partnerships to Organize Events along Trails
Source: SCTPO



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Travis Hills, PE, RSP1 Project Principal – Kittelson & Associates, Inc.
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Orlando, FL 32801
Tel: (407) 540-0555

Attachment

2

MELBOURNE-TILLMAN WATER CONTROL DISTRICT

MINUTES

June 24, 2025

CALL TO ORDER

The regular scheduled meeting of the Melbourne-Tillman Water Control District (MTWCD) Board of Directors was called to order by Philip Weinberg, President on Tuesday June 24, 2025 at 9:00 AM in the City of West Melbourne Council Chambers, Veterans Memorial Complex, 2285 Minton Road, West Melbourne, Florida.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag was recited by all present.

ROLL CALL

The following Board Members were present:

Philip Weinberg, President
Don Jordan
Drew Powshok
Brant Hoffman
Scott Morgan
Jay Woltering

Absent: Joe Hale, Vice President

Also present: Rick Nipper, District Manager
Lisa Blackett, Secretary/Treasurer
Jim Beadle, District Attorney

RECOGNITION OF GUESTS/VISITORS/STAFF

Mike McCabe, District Engineer
Bo Rainbolt, Assistant Manager of Operations
Andrea Young, Mayor of the City of West Melbourne

ANNOUNCEMENTS

The District Manager announced Keith Jerdon has resigned his position on the MTWCD Board of Directors, effective June 3, 2025. He added the City of West Melbourne appointed Scott Morgan to the Board of Directors for the remainder of Mr. Jerdon's term and welcomed Mr. Morgan to the Board.

The Manager announced the public hearing to approve the District's user fee rates for fiscal year 2025/2026 would be held on August 14, 2025 at 5:30 pm at the City of West Melbourne Council Chambers, Veterans Memorial Complex, 2285 Minton Road, West Melbourne, Florida.

PUBLIC COMMENTS

None

REGULAR BUSINESS

The President presented the minutes of the April 22, 2025, Board meeting for approval. Drew Powshok **motioned to approve the minutes of the April 22, 2025 Board meeting.** Brant Hoffman **seconded the motion.** The Board **voted 6-0 to approve the motion.**

The President presented the Operating Statement through May 31, 2025 for Board approval. Scott Morgan **motioned to approve the Operating Statement through May 31, 2025**. Brant Hoffman **seconded the motion**. The Board **voted 6-0 to approve the motion**.

BUDGET

At the request of the Manager, the Board approved a budget transfer of \$3,428 from Account 5450000 (Liability Insurance) to Account 5540000 (Books, Publications & Subscriptions) to engage Streamline Technologies for website maintenance services. The scope includes ensuring the District's website complies with WCAG 2.1 AA accessibility standards in alignment with ADA requirements. Drew Powshok **motioned to approve the move of \$3428 from Account 5450000 (Liability Insurance) to Account 5540000 (Books, Publications & Subscriptions)**. Don Jordan **seconded the motion**. The Board **voted 6-0 to approve the motion**.

MANAGER'S REPORT

The District Manager reported the MS-1 facility was vandalized since the previous Board meeting. A neighboring resident observed two juveniles in the vicinity of the building and notified law enforcement. The District Manager and responding officer found that the building's exterior door had been forcibly breached, granting unauthorized access to the interior of the building. He added significant damage was reported, including:

- Paint poured onto the District's hurricane pump
- Broken bathroom fixtures including the toilet, sink, and showerhead were broken, resulting in uncontrolled water flow.
- The District's pressure washer, furniture and miscellaneous supplies were thrown into the adjacent C-1 Canal/Turkey Creek.

A police report was filed with the intent to pursue charges. He added he was subsequently informed by Palm Bay Police that two individuals had been cited for trespassing in the restricted area. At the time of the citation, law enforcement officers were unaware of the full extent of the vandalism. Following a brief investigation, one individual was arrested and formally charged with vandalism.

The Manager said that initial assessments placed the damage in excess of \$10,000. However, District mechanics successfully restored the hurricane pump to operational condition, and all repairs were completed in-house. With the damage cost estimates that only marginally exceeding the District's insurance deductible, the Manager said he elected to withdraw the submitted insurance claim.

The District Manager reported continued engagement with Corcoran & Associates following the conclusion of the legislative session. He announced a representative from the firm would attend the August Board meeting to provide updates on legislative matters relevant to the District.

The Manager stated in an effort to support outreach, District staff would conduct operational tours for newly elected City of Palm Bay council members and the incoming Brevard County Commissioner. The tours are intended to familiarize local officials with District operations to provide context for modifications to the District's User Fee Schedule.

In response to the recent vandalism at the MS-1 facility, Board Member Jay Woltering inquired whether installing security cameras could help deter future incidents. The Manager stated he is evaluating wireless surveillance solutions similar to a device with Ring-style capabilities to receive real-time alerts in the event of an unauthorized access.

The Board President requested an estimate of repair costs. The Assistant Manager of Operations reported preliminary material expenses of approximately \$1000. The Assistant Manager of Administration/Treasurer confirmed all repair costs are being documented for submission to the State Attorney's Office as part of the

restitution process related to the criminal case. Board member Scott Morgan asked whether “No Trespassing” signage is posted at the facility. The Manager confirmed that numerous signs are positioned throughout the site.

ENGINEER’S REPORT

The District Engineer provided updates on ongoing infrastructure projects:

- Westbrook Bypass: Installation of three bypass pipes beneath the driveway entrances had been completed and the inlet structures were being set. The next phase involves connecting the pipes to the canal. Due to elevation discrepancies, the canal will need to be dipped approximately two feet to match the level of the bypass. While complications were encountered during construction, most have been resolved. The project is expected to be completed by the end of July.
- Hollywood Boulevard Drainage Improvement: There are two parcels of land located on the SE and NE corners of Eber Road needed to support the installation of two ponds. The goal is to mitigate discharge impacts on Eber Road and improve drainage capacity within the Districts’ 69 basin.

ASSISTANT MANAGER/OPERATIONS REPORT

The Assistant Manager of Operations reported that the pumps have been installed and are being run weekly to ensure there are no reliability issues. He added the 8” pump had been ordered and is expected to arrive in the next three weeks. He reported the heavy equipment group had been focused heavily on removing sandbars and obstructions that may impede water flow in C-69 and C-70 by implementing a maintenance plan that successfully improved flows.

The Assistant Manager of Operations reported that the District had received the replacement props any hydraulic cylinders for the harvester but installation was not yet completed due to breakdowns with District mowers. Board Member Scott Morgan if the harvester’s downtime had resulted in increased canal dipping activity. The Assistant Manager of Operations explained that when the harvester is out of service, vegetation is intercepted by containment booms located and Fred Lee Park and the MS-1 dam structure. The vegetation is removed using the long-reach excavation equipment assisted by an airboat to maneuver weeds into position. He added the process was an alternative in main canals, the harvester is essential for feed canals such as C-10 where dense submerged vegetation requires mechanical cutting. Mr. Morgan asked the Assistant Manager of Operations if he had looked at opportunities for grants or appropriations for replacing the harvester and he advised he lacks the technical expertise required to develop competitive proposals. The District Manager added in his experience grants are usually 50/50 cost share which would also be difficult to manage budgetarily but would continue to work with the Corcoran Group for remedies. The Board President suggested grant opportunities could include the St. John’s River Water Management District as they provided the grant used to purchase the harvester.

The Assistant Manager of Operations stated that Sonar has been successfully used in the smaller canals where harvesting is not feasible, however due to the product’s toxicity and high cost, Sonar is used in limited volumes to ensure sufficient dilution before reaching the Indian River Lagoon. The District Engineer added studies were performed which authenticated that at the US 1 bridge, there was zero concentration of fluoridone or glyphosate in the water which would enter the Indian River Lagoon.

The Assistant Manager of Operations reported he attended an event hosted by the City of Palm Bay which highlighted their stormwater operations which he found educational.

ATTORNEY’S REPORT

None

SECRETARY/TREASURER’S REPORT

The Secretary/Treasurer reported that FEMA had requested additional information related to the District's submission. The requested documentation was provide and FEMA indicated they anticipate completing their review by the end of the Calendar year.

CLOSING

The Board President stated that the next Board meeting would be Tuesday, August 26, 2025 at 9:00 AM in the City of West Melbourne Council Chambers, Veterans Memorial Complex, 2285 Minton Road, West Melbourne, Florida.

DIRECTOR'S REPORTS

Scott Morgan – none

Don Jordan – none

Drew Powshok – none

Jay Woltering – none

Phil Weinberg – Discussed the recent sewer main failure in the City of Palm Bay, which resulted in the release of approximately 3.2 million gallons of raw sewage from a 37-year old pipe with a projected lifespan of 100 years. He added emergency response efforts led to the recovery of roughly two million gallons through the efforts of an external contractor engaged to assist with containment and remediation.

ADJOURN

Phil Weinberg, President adjourned the meeting at 9:36 am.

Respectfully,

Lisa Blackett,
Secretary
Board of Directors

Attachment

3



MELBOURNE-TILLMAN WATER CONTROL DISTRICT
Operating Statement Through May 31, 2025

	Actual \$	FY 2024	Approved	FY 2024	Over/Under	Percentage
	To Date	Approved Budget	Budget Adjustment	Modified Budget	Budget	Budget
Revenue						
User Fees	\$ 2,315,093	\$ 2,323,123		\$ 2,323,123	\$ (8,030)	100%
Permits	\$ 85,492	\$ 40,000		\$ 40,000	\$ 45,492	214%
Miscellaneous Income	\$ 199,620	\$ 180,000		\$ 180,000	\$ 19,620	111%
Other Income	\$ -	\$ -		\$ -	\$ -	
Balance Forward Operating		\$ 2,338,471		\$ 2,338,471		0%
TOTAL REVENUE	\$ 2,600,206	\$ 4,881,594	\$ -	\$ 4,881,594	\$ -	101%
Expenses						
Salaries	\$ 893,934	\$ 1,191,415		\$ 1,191,415	\$ (297,481)	75%
Health Insurance	\$ 250,901	\$ 286,388		\$ 286,388	\$ (35,487)	88%
Retirement	\$ 107,331	\$ 217,800		\$ 217,800	\$ (110,469)	49%
FICA/Medicare	\$ 66,599	\$ 91,143		\$ 91,143	\$ (24,544)	73%
Workers' Comp	\$ 18,616	\$ 37,000		\$ 37,000	\$ (18,384)	50%
SALARY & BENEFITS	\$ 1,337,381	\$ 1,823,746	\$ -	\$ 1,823,746	\$ (486,365)	73%
Professional Services	\$ 41,400	\$ 54,600		\$ 54,600	\$ (13,200)	76%
Contract Services	\$ 5,257	\$ 7,400	1	\$ 7,400	\$ (2,143)	71%
Travel	\$ -	\$ 2,000		\$ 2,000	\$ (2,000)	0%
Communications	\$ 5,078	\$ 10,450		\$ 10,450	\$ (5,372)	49%
Utilities	\$ 6,271	\$ 8,500		\$ 8,500	\$ (2,229)	74%
Rentals	\$ -	\$ 2,500		\$ 2,500	\$ (2,500)	0%
Liability Insurance	\$ 143,223	\$ 159,285	1	\$ 162,713	\$ (19,490)	88%
Repair & Maintenance	\$ 95,187	\$ 149,000		\$ 149,000	\$ (53,813)	64%
Current Charges	\$ 55,061	\$ 63,500		\$ 63,500	\$ (8,439)	87%
Office Supplies	\$ 2,853	\$ 5,000		\$ 5,000	\$ (2,147)	57%
Operating Supplies	\$ 138,115	\$ 195,000		\$ 195,000	\$ (56,885)	71%
Books & Training	\$ 3,276	\$ 7,000		\$ 7,000	\$ (3,724)	47%
Restricted Reserves	\$ -	\$ 2,079,515		\$ 2,079,515		0%
OPERATIONS	\$ 495,720	\$ 2,750,178		\$ 2,750,178	\$ 3,245,898	18%
Improvements Other than Buildings	\$ 2,180	\$ 15,000		\$ 15,000	\$ (12,820)	15%
Machinery	\$ 265,754	\$ 280,670		\$ 280,670	\$ (14,916)	95%
Computer Equipment	\$ 233	\$ 7,500		\$ 7,500	\$ (7,267)	3%
Computer Software	\$ 5,923	\$ 7,500		\$ 7,500	\$ (1,577)	79%
CAPITAL OUTLAY	\$ 274,090	\$ 310,670		\$ 310,670	\$ (36,580)	88%
TOTAL EXPENSE	\$ 2,107,191	\$ 4,881,594		\$ 4,881,594	\$ 3,738,162	43%

1 Approved 2-25-25

\$3000 from #5450000 Insurance to #5340160 Uniforms to correct clerical error in 2024/2025 budget form

2 Approved 6-24-25

\$3428 from #5450000 Insurance to #554000 Books, Pubs, Subs, Membership for update to website

Attachment

4

RESOLUTION 2025-01

A RESOLUTION OF THE MELBOURNE-TILLMAN WATER CONTROL DISTRICT, BREVARD COUNTY, FLORIDA, PROVIDING FOR THE AUTHORITY TO LEVY USER FEES, AND CERTIFYING TO THE BREVARD COUNTY PROPERTY APPRAISER USER FEES LEVIED FOR THE FISCAL YEAR 2025, PROVIDING FOR AN EFFECTIVE DATE.

Section 1. The Melbourne-Tillman Water Control District was given the authority to levy User Fees under the Florida Statutes Chapter 01-336, Laws of Florida.

Section 2. The Board of Directors of the Melbourne-Tillman Water Control District, Brevard County, Florida, hereby certifies that the following classifications (categories of land use) will be assessed as follows:

CLASSIFICATION I	RESIDENTIAL	\$25.00 per acre or portion thereof
CLASSIFICATION II	AGRICULTURAL	\$ 8.50 per acre or portion thereof
CLASSIFICATION III	COMMERCIAL	\$52.50 per acre or portion thereof

This levy has been adopted for the Final Budget for the Fiscal Year commencing October 1, 2025 in which the User Fee will be applicable to the property and land within the District during the taxable fiscal year.

Section 3. This RESOLUTION shall take effect immediately upon its adoption.

This RESOLUTION was duly passed and adopted at the Regular Meeting of the Board of Directors of the Melbourne-Tillman Water Control District, Brevard County, Florida this 26th day of August 2025.

ATTEST:

Phil Weinberg, President
Board of Directors
Melbourne-Tillman Water Control District

Lisa Blackett, Secretary/Treasurer
Melbourne-Tillman Water Control District

Attachment

5

RESOLUTION 2025-02

AN APPROPRIATION AND LEVY RESOLUTION OF THE MELBOURNE-TILLMAN WATER CONTROL DISTRICT, BREVARD COUNTY, FLORIDA, COVERING THE FISCAL YEAR BEGINNING OCTOBER 1, 2025 AND ENDING SEPTEMBER 30, 2026. BEING A RESOLUTION APPROPRIATING FUNDS REQUIRED FOR THE PURPOSE OF PROVIDING FUNDS FOR GENERAL OPERATING EXPENSES OF THE DISTRICT; ALL NECESSARY AND PROPER DISBURSEMENTS, AND OTHER EXPENDITURES NECESSARY OR PROPER FOR THE OPERATION OF THE DISTRICT AND THE PURPOSE OF CAPITAL OUTLAYS DURING SAID FISCAL YEAR; PROVIDING FOR THE ADOPTION OF THE BUDGET FOR THE FISCAL YEAR OCTOBER 1, 2025 THROUGH SEPTEMBER 30, 2026; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Melbourne-Tillman Water Control District (MTWCD), is a Special Dependent District duly established and operating pursuant to Chapter 01-336, Laws of Florida, as amended by Chapter 03-334, Laws of Florida; and Chapter 19-175, Laws of Florida.

WHEREAS, said laws provide that the Board of Directors of said Special Dependent District has the right, power, and authority to levy a User Fee in the District; and

WHEREAS, the Board of Directors of the MTWCD, Special Dependent District, has determined that the levy for the year 2022/2023 was approved by the Brevard County Commission,

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MELBOURNE-TILLMAN WATER CONTROL DISTRICT, SPECIAL DEPENDENT DISTRICT, this 26th day of August, 2025.

1. That the above recitation of findings of fact is hereby incorporated into this Resolution.
2. The Board of Directors of the MTWCD, Special Dependent District, approved the proposed User Fee Levy as approved by the Brevard County Commission;
3. The Board of Directors of the MTWCD, Special Dependent District, approved the Proposed Budget for Fiscal Year 2025/2026 (See Exhibit A).
4. This Resolution shall take effect immediately upon its adoption.

Upon adoption, this RESOLUTION shall be transmitted along with the approved Budget, and all other materials required by the Brevard County Commission.

ATTEST:

Phil Weinberg, President
Board of Directors
Melbourne-Tillman Water Control District

Lisa Blackett, Secretary/Treasurer
Melbourne-Tillman Water Control District

ATTACHMENT: Exhibit "A" BUDGET FY22/23

Exhibit A to Resolution 2025-02
Melbourne-Tillman Water Control District
Projected Operating Budget and Capital Improvement Program

Approved Budget
FY 2025-2026

REVENUE

Taxes	\$0
Licenses & Permits	\$50,000
Intergovernmental Revenue	\$0
Charges for Services	\$2,350,583
Fines & Forfeitures	\$0
Interest/Miscellaneous Income	\$140,000
<u>Statutory Reduction (NOT REQ'D)</u>	<u>\$0</u>
Total Operating Revenue	\$2,540,583
Balance Forward - Operating	\$2,368,989
Balance Forward - Capital	\$0
Balance Forward - Restricted	\$0
Transfers - General Revenue	\$0
Transfers - other	\$0
Other Financial Sources	\$0
<u>Total Non-Operating Revenue</u>	<u>\$2,368,989</u>
TOTAL Revenue	\$4,909,572

EXPENDITURES

Compensation & Benefits	\$1,952,518
Operating Expenses	\$664,863
Capital Expenditures	\$525,000
<u>Grants & Aid</u>	<u>\$0</u>
TOTAL Operating Expenditures	\$3,142,381
Debt Service	
Reserves - Operating	\$407,243
Reserves - Capital	\$223,500
Reserves - Restricted	\$1,136,448
<u>Transfers</u>	<u>\$0</u>
Total Non-operating Expenditures	\$1,767,191
TOTAL EXPENDITURES	\$4,909,572