

MELBOURNE-TILLMAN WATER CONTROL DISTRICT

MINUTES

October 22, 2024

CALL TO ORDER

The regular scheduled meeting of the Melbourne-Tillman Water Control District (MTWCD) Board of Directors was called to order by Joe Hale, Vice President on Tuesday, October 22, 2024 at 9:00 AM in the City of West Melbourne Council Chambers, Veterans Memorial Complex, 2285 Minton Road, West Melbourne, Florida.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag was recited by all present.

ROLL CALL

The following Board Members were present:

Joe Hale, Vice President
Drew Powshok
Brant Hoffman
Keith Jerdon
Jay Woltering

Absent Don Jordan

Also present: Rick Nipper, District Manager
Lisa Blackett, Assistant Manager/Administration/Secretary/Treasurer
Jim Beadle, District Attorney

RECOGNITION OF GUESTS/VISITORS/STAFF

Bo Rainbolt, Assistant Manager of Operations
Mike McCabe, District Engineer
Scott Glaubitz, BSE Consulting
Phil Weinberg

ANNOUNCEMENTS

The Manager announced Keith Jerdon had been re-appointed by the West Melbourne City Council to the Board and his term will expire on September 30, 2027. He added that the City of Palm Bay had not appointed a Board member to replace Phil Weinberg whose term expired September 30, 2024.

The Manager reported the District's budget was approved by the Brevard County Commission during public hearings on September 10, 2024 and September 24, 2024.

The Manager reported the District's annual inventory had been conducted on October 7, 2024 with no discrepancies noted by Board member Drew Powshok and staff member Ken Neff.

PUBLIC COMMENTS

None

PRESENTATIONS

Scott Glaubitz, BSE Consulting presented a request for parallel use for a conceptual permit issued in 2011. The Manager advised the Board the District had received communication from Mr. Glaubitz's legal representatives.

Mr. Glaubitz stated he was representing Rolling Meadows Lakes for permits that were secured on behalf of the City of Palm Bay for utility line extensions for the subdivision. He added the permit was unusual in that the Board approved a 15-year expiration date meaning the permits are currently active. Mr. Glaubitz advised the Board that Rolling Meadow Lakes is about to be developed. He provided a letter for the record identifying himself and the developers of Rolling Meadows Lakes as a third-party beneficiary representing the subdivision owner with the acknowledgement and concurrence of the utility department.

He stated he submitted plans to the District for approval approximately four months ago and due to a policy change, the permit cannot be issued. Mr. Glaubitz requested the Board authorize staff to review and approve the plans so that the subdivision can move forward. He indicated that if the subdivision cannot move forward due to the valid permit not being utilized there would be damages due the owner.

The Vice-President thanked Mr. Glaubitz for his presentation and announced there were no questions for him.

REGULAR BUSINESS

The Manager presented the minutes of the August 28, 2024 Board meeting for approval. Drew Powshok **motioned to approve the minutes of the August 28, 2024 Board meeting.** Brant Hoffman **seconded the motion.** The Board **voted 5-0 to approve the motion.**

The Vice-President presented the Operating Statement through July 31, 2024 (should be September 30, 2024) for Board approval. Drew Powshok **motioned to approve the Operating Statement through July 31, 2024 (should be September 30, 2024).** Jay Woltering **seconded the motion.** The Board **voted 5-0 to approve the motion.**

NEW BUSINESS

None

OLD BUSINESS

The District Manager asked the District Engineer to provide updates on the progress to remove the AT&T works from the District's right of way. The District Engineer reported that to Terry Cosner, AT&T advised him the redesign has been completed but due to the storms, they have been delayed in removing the works.

BUDGET

None

MANAGER'S REPORT

The Manager reported staff had worked hard to prepare for Hurricane Milton, and was pleased the amount of rainfall was less than predicted. He reported West Melbourne had helped the Westbrooke HOA secure pumps and Andrea Young, Westbrooke HOA President coordinated their usage with staff. Jay Woltering asked the Manager if there was any flooding reported to which the Manager answered not to his knowledge.

Don Jordan arrived at 9:15 am

ENGINEER'S REPORT

The District Engineer reported the District had received an increase in utility permit applications for many of the new subdivisions. The Engineer announced that October 28th was National First Responders Day and in conjunction with the American Public Works Association (APWA) he wanted to bring awareness to the fact that public works employees are first responders for their work during storm events. He expressed hope to have formal recognition in the future.

ASSISTANT MANAGER/OPERATIONS REPORT

The Assistant Manager/Operations reviewed Hurricane Milton preparations including the drawdown of MS-1 and the coordination of the Westbrooke HOA pumps with the District's pumps in C-69 and C-70. He reported he had received several concerns from Westbrooke residents that the canals were not pumped all the way down to which he explained if the water levels become too low, water from other places would backflow into Westbrooke.

The Assistant Manager/Operations reported District staff had been in contact with the Harvester's manufacturer to find options for repair. He stated that District staff have used the long reach excavator and two airboats to dip the weeds from the tough booms that equaled 1,785 pounds of nitrogen and 400 pounds of phosphorus removed from the system. The Assistant Manager/Operations advised that the District's new flat mower with side rotary mower had not been working properly and was returned to the dealer for repairs.

The Assistant Manager/Operations discussed issues with debris blocking double pipes and presented a photograph of weeds blocking a double pipe versus a box culvert on the same canal. He stated the pipes were blocked over 50%. The Manager added in instances where failing pipes are lined instead of replaced, the District requests a 5-year CIP commitment to replace them. Drew Powshok agreed replacement structures should be required to be a bridge or box culvert but lining pipes is a grey area because the pipes are not being replaced. The Manager agreed there were many impacts to consider. Drew Powshok suggested making a list of the twin crossing pipes to notify the owner that when the pipes fail, they must be replaced and lining will not be an option. The Manager stated staff has been working with the City of Palm Bay in monthly meetings to identify and plan mitigation before the pipe fails.

ATTORNEY'S REPORT

None.

SECRETARY/TREASURER'S REPORT

The Secretary/Treasurer reported the District received the \$19,165.81 FEMA reimbursement for Force Account Equipment. She stated the Auditors had been on site to perform pre-planning verification of processes for separation of power, computer security, data integrity and like items. She added with the

pre-planning complete, the auditors would be on-site December 4th and 5th to conduct the audit. The Secretary/Treasurer reported the Operating Statement demonstrated closely how the District ended for the fiscal year. She added there were outstanding invoices, but the District was under budget on virtually all expense accounts.

CLOSING

The Vice President advised the next Board meeting would be 1st Tuesday in December, December 5, 2024 at 9:00 AM in the City of West Melbourne Council Chambers, Veterans Memorial Complex, 2285 Minton Road, West Melbourne, Florida.

DIRECTOR'S REPORTS

Keith Jerdon – Thanked staff for the phenomenal work they have been doing and stated the past couple of years have seemed like a different organization.

Jay Woltering – none

Brant Hoffman – none

Drew Powshok – none

Joe Hale – Thanked Drew Powshok for conducting the inventory and appreciated his support. He stated that he had heard nothing but thanks from his employer, the City of Palm for Staff's proactive approach in preparing the canals that move storm water from subdivisions ready for capacity for Hurricane Milton. He advised the District Engineer to present a proclamation or resolution for next year's first responder awareness. He stated the attorney letter could be emailed to the Board to review and the Manager advised the Secretary/Treasurer would do that.

ADJOURN

Joe Hale, Vice President adjourned the meeting at 9:35 am.

Respectfully,

Lisa Blackett
Secretary
Board of Directors